



**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD),  
Land Services Building, Brainerd, MN 56401, for June 15, 2016.**

I. Meeting called to Order by Board Chair Diane Jacobson at 9:00 a.m.

Members Present: Diane Jacobson-Board Chair  
Robert Albrecht-Vice chair  
Leonard Koering-Treasurer  
Roger Wayteshek-Secretary  
JoAnn Weaver-Reporter

Others present: Melissa Barrick-District Manager  
Maggie Leach – BWSR District Conservationist  
Darren Mayers-District Technician  
Candi Fuller – Soil Conservationist

Staff absent: Sheila Carleton-Conservation Outreach  
Beth Hippert-District Technician  
Tasha Lauer-District Coordinator

III. Consent Agenda

a. Secretary's Report 05.18.2016

**There was a motion by Roger Waytashek seconded by Diane Jacobson, to approve the May 18, 2016 Secretary's Report with the following correction Consent Agenda item c. Date May 18.**

**Affirmative: DJ, BA, LK, RW, JW                      Opposed: None              Motion Carried.**

b. Treasurer's Report

**There was a motion by Roger Waytashek seconded by JoAnn Weaver to approve May 2016 Treasurer's Report. Affirmative: DJ, BA, LK, RW, JW                      Opposed: None              Motion Carried.**

c. Approval of Agenda.

**There was a motion by Roger Waytashek seconded by JoAnn Weaver, to approve the June 15, 2016 agenda. Affirmative: DJ, BA, LK, RW, JW                      Opposed: None              Motion Carried.**

IV. Reports

- a. Work Reports: SWCD Staff, NRCS & BWSR staff provided work reports.
- b. WCA: No update at this time.
- c. Easement Program: Melissa provided an update.
- d. Forestry: Darren provided an update.
- e. Region 5: Diane provided an update.
- f. Elected Officials: Diane provided an update.
- g. Thirty Lakes Watershed District: Diane provided an update.
- h. Crow Wing Basin Forage Council: Leonard provided an update
- i. North Central MN TSA/JPB: Bob & Melissa provided an update.

V. Old Business:

a. Grants Update:

i. MAWQCP Financial Report

**There was a motion by Robert Albrecht Seconded by Roger Waytashek approve MAWQCP Financial Report and to have Board Chair sign the report.**

**Affirmative: DJ, BA, LK, RW, JW Opposed: None              Motion Carried.**

ii. New grants

1. Clean Water funding for Pine River Easements



**Crow Wing Soil and Water Conservation District**  
322 Laurel St. Suite 22 • Brainerd, MN 56401

2. Environmental Trust Fund for Forest Stewardship Plans
3. Lessard Sams OHC/MHB funding Mississippi River Easements
- iii. Serpent Lake Alum Treatment on Cranberry Lake update.
- iv. DNR Payment Closeout

**There was a motion by Leonard Koering, Seconded by Robert Albrecht, to approve MN DNR FY14 & FY15 grant closeout, with final payments to landowners as the following: Clint Ewald \$1800, Mike Valentine \$1259.05, Karla Blevins \$1610.32, and Old Log Landing Homeowners Association \$1800.**  
**Affirmative: DJ, BA, LK, RW, JW                      Opposed: None                      Motion Carried.**

- v. Little Buffalo Creek Change Order

**There was a motion by Robert Albrecht Seconded by Roger Waytashek, to approve Change Order 2 for CWF Little Buffalo Creek Seymour Stream Restoration Project.**  
**Affirmative: DJ, BA, LK, RW, JW                      Opposed: None                      Motion Carried.**

- b. Cost Share: No report
- c. Tree Sale
  - i. Report
  - ii. Northland Arb Membership \$100

**There was a motion by Roger Waytashek Seconded by Joann Weaver, to approve Northland Arboretum Membership in amount of \$100.**  
**Affirmative: DJ, BA, LK, RW, JW                      Opposed: None                      Motion Carried.**

- d. Area VIII Meeting
- e. CLC Partnership (Nick Johnson)
- f. Guiding Principles for SWCD Staff

**There was a motion by Robert Albrecht Seconded by Leonard Koering, to approve Guiding Principles for SWCD Staff.**  
**Affirmative: DJ, BA, LK, RW, JW                      Opposed: None                      Motion Carried.**

**VI. New Business:**

- a. Staff Vacations:
  - i. Tasha's July 20-26, 2016
  - ii. Melissa's July 11-15, 2016
  - iii. Darren's August 1-5, 2016
  - iv. Beth's July (10 Days), 2016
  - v. Sheila's August 23 – 26 & August 29 – September 2, 2016

**There was a motion by Roger Waytashek Seconded by Robert Albrecht, to approve staff vacations as listed.**  
**Affirmative: DJ, BA, LK, RW, JW                      Opposed: None                      Motion Carried.**

- b. Copier
- c. Crow Wing River Basin Forage Summer Tour

**There was a motion by Robert Albrecht Seconded by Roger Waytashek, to approve Crow Wing River Basin Forage attendance by board/staff.**  
**Affirmative: DJ, BA, LK, RW, JW                      Opposed: None                      Motion Carried.**

- d. FY17 Local Capacity Matching Funds
- e. 1 Day Workshop MECA
- f. DNR Groundwater Monitoring Contract
- g. Paying WAPOA

**There was a motion by Robert Albrecht Seconded by Roger Waytashek, to approve Tullibee Cost-Share Voucher in amount of \$ 1,100.00 for Tree Planting Project with Whitefish Property Owner Association.**  
**Affirmative: DJ, BA, LK, RW, JW                      Opposed: None                      Motion Carried.**



**Crow Wing Soil and Water Conservation District**  
322 Laurel St. Suite 22 • Brainerd, MN 56401

a. Well Monitoring

**There was a motion by Robert Albrecht Seconded by Roger Waytashek, to approve FY17 DNR Well Monitoring contract and have Board Chair sign the agreement.**

**Affirmative: DJ, BA, LK, RW, JW**

VI. District Bills

**There was a motion by Roger Waytashek Seconded by Robert Albrecht to pay the monthly district bills.**

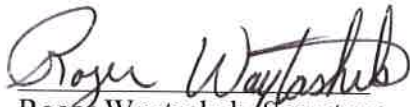
**Affirmative: JW, BA, LK, RW, DJ      Opposed: None      Motion Carried.**

VII. Calendar

June 18, 2016	Lake Friendly Award Ceremony	CWC Land Services Bldg
July 14, 2016	Crow Wing River Basin Forage Summer Tour	Wadena County
July 20, 2016	SWCD Board Meeting	CWC Land Services Bldg
August 2-6, 2016	CWC Fair	CWC Fairgrounds
July/August	Buffer Training	BSWR/DNR TBD

VIII. Adjournment:

**Meeting adjourned at 10:42 a.m.**

  
Roger Waytashek, Secretary