

**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD),
Land Services Building, Brainerd, MN 56401, for July 20, 2016.**

I. Meeting called to Order by Board Chair Diane Jacobson at 9:00 a.m.

Members Present: Diane Jacobson-Board Chair
Robert Albrecht-Vice Chair
Roger Wayteshek-Secretary
JoAnn Weaver-Reporter
Others present: Melissa Barrick-District Manager
Darren Mayers-District Technician
Jessica Weis-District Conservationist
Staff absent: Beth Hippert-District Technician
Tasha Lauer-District Coordinator
Sheila Carleton-Conservation Outreach

III. Consent Agenda

a. Secretary's Report 07.20.2016

There was a motion by Roger Waytashek seconded by Robert Albrecht, to approve the June 15, 2016 Regular Meeting and July 6, 2016 Special Meeting Secretary's Reports.

Affirmative: DJ, BA, RW, Opposed: None Motion Carried.

b. Treasurer's Report

There was a motion by Robert Albrecht seconded by Roger Waytashek to approve June 2016 Treasurer's Report. Affirmative: DJ, BA, RW, Opposed: None Motion Carried.

c. Approval of Agenda.

There was a motion by Roger Waytashek seconded by Robert Albrecht, to approve the July 20, 2016 Agenda with the following amendments: Old Business g. BWSR Local Capacity Grant

Affirmative: DJ, BA, RW, Opposed: None Motion Carried.

IV. Reports

- a. Work Reports: SWCD Staff, NRCS staff provided work reports.
- b. WCA: Melissa gave Beth's report.
- c. Easement Program: Melissa provided an update.
- d. Forestry: Darren and Melissa provided an update.
- e. Region 5: Diane provided an update.
- f. Elected Officials: Diane provided an update.
- g. Thirty Lakes Watershed District: Diane provided an update, BSWR approved the disbandment.
- h. Crow Wing Basin Forage Council: Diane provided an update
- i. North Central MN TSA/JPB: Melissa provided an update.

V. Old Business:

a. Grants Update:

- i. Summer Place Update – Large rain events have caused some problems we hope to have the project completed by the end of July.
- ii. WAPOA closeout

There was a motion by Roger Waytashek, Seconded by Robert Albrecht, to approve WAPOA FY 14Community Partnership grant closeout and final payment in amount of \$ 1,500.

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Affirmative: DJ, BA, RW, JW Opposed: None Motion Carried.

There was a motion by Robert Albrecht Seconded by Roger Waytashek, to approve Tullibee Cost-Share Funds in the amount of \$ 2,5000 (50 % of total project cost and # Stormwater Water control) to Sandberg.

Affirmative: DJ, BA, RW, JW Opposed: None Motion Carried.

- b. Cost Share: City of Brainerd \$5485.60

There was a motion by Robert Albrecht Seconded by Joanne Weaver, to approve Cost Share grant payment of \$5485.60 to City of Brainerd for Rain Gardens in Lum Park and Gregory Park.

Affirmative: DJ, BA, RW, JW Opposed: None Motion Carried.

- c. CLC partnership (Inform) Nick
- d. County Tour – sometime in September
- e. Credit Card Limits Increase -

There was a motion by Joanne Weaver Seconded by Roger Waytashek, to approve credit card limit increase for Melissa and Tasha in the amount of \$3000 each.

Affirmative: DJ, BA, RW, JW Opposed: None Motion Carried.

- f. DNR Buffer Map Available (Inform)
- g. Local capacity funding (Inform)-looking for \$30,000 from CWC to receive \$37,500 from BSWR.

There was a motion by Robert Albrecht Seconded by Joanne Weaver, to approve FY16 BWSR The Local Capacity Grant Amendment and authorize board chair to sign the Amendment.

Affirmative: DJ, BA, RW, JW Opposed: None Motion Carried.

VI. New Business:

- a. ENTF FY17 Grant Agreement

There was a motion by Robert Albrecht Seconded by Roger Waytashek, to approve ENTF FY17 Grant Agreement and Board Chair signature.

Affirmative: DJ, BA, RW, JW Opposed: None Motion Carried.

- b. CWC Fair
- c. 2017 CWF BWSR Grants

There was a motion by Robert Albrecht Seconded by Joanne Weaver, to approve staff to apply for FY2017 CWF Grant applications.

Affirmative: DJ, BA, RW, JW Opposed: None Motion Carried.

- d. Summer Staff Retreat

There was a motion by Robert Albrecht Seconded by Roger Waytashek, to approve summer staff retreat expenses and for the SWCD office to be closed.

Affirmative: DJ, BA, RW, JW Opposed: None Motion Carried.

- e. Ground Water Workshops, October in Duluth
- f. Area 8 meeting

There was a motion by Robert Albrecht Seconded by Roger Waytashek, to approve all board members to attend Area VIII meeting and authorize travel expenses.

VI. Affirmative: DJ, BA, RW, JW Opposed: None Motion Carried.

VII. District Bills

There was a motion by Robert Albrecht Seconded by Roger Waytashek to pay the monthly district bills.

Affirmative: JW, BA, RW, DJ Opposed: None Motion Carried.

VIII. Calendar

August 2-6, 2016	CWC Fair	CWC Fairgrounds
August 17, 2016	SWCD Regular Board Meeting	CWC Land Services Building



Crow Wing Soil and Water Conservation District
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IX. Adjournment:

Meeting adjourned at 10:45 a.m.


Roger Waytashek, Secretary

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