



**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD),
Land Services Building, Brainerd, MN 56401, for November 16, 2016.**

I. Meeting called to Order by Board Chair Diane Jacobson at 9:03 a.m.

Members Present: Diane Jacobson-Board Chair
Robert Albrecht-Vice Chair
Roger Waytashek-Secretary
Leonard Koering-Treasurer
JoAnn Weaver-Reporter

Others present: Melissa Barrick-District Manager
Tasha Lauer-District Coordinator
Darren Mayers-District Technician
Jessica Weis-District Conservationist

Absent: Beth Hippert-District Technician
Sheila Boldt-District Outreach

III. Consent Agenda

a. Secretary's Report 10-19-2016

There was a motion by Leonard Koering seconded by Roger Waytashek, to approve the October 16, 2016 Regular Meeting Minutes.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

b. Treasurer's Report

There was a motion by Robert Albrecht seconded by Roger Waytashek to approve October 2016 Treasurer's Report.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

c. Approval of Agenda.

There was a motion by Leonard Koering seconded by Robert Albrecht, to approve the November 16, 2016 Agenda.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

IV. Reports

- a. Work Reports: SWCD Staff, NRCS staff provided work reports.
- b. WCA: Beth provided a report.
- c. Easement Programs: Melissa provided an update.
- d. Forestry: Darren and Melissa provided an update.
- e. Region 5: Diane provided an update.
- f. Elected Officials: Diane provided an update.
- g. Thirty Lakes Watershed District: Diane provided an update.
- h. Crow Wing Basin Forage Council: Leonard provided an update.
- i. North Central MN TSA/JPB: Melissa provided an update.

V. Old Business:

a. Grants:

- i. Community Partners FY15: Friends of Roger Lake, Camp Foley, Upper Hay Lake Assn, Central Lakes College.

There was a motion by Robert Albrecht Seconded by JoAnn Weaver, to approve the final 10% payments to Community Partners FY15: Friends of Roger Lake, Camp Foley, Upper Hay Lake Assn, Central Lakes College.

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322 Laurel St. Suite 22 ▪ Brainerd, MN 56401

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

- ii. Serpent Lake Update: Discussion
- iii. Pine River Fish Passage Grant, Conflict of interest

There was a motion by Robert Albrecht Seconded by Roger Waytashek, to approve signature of Conflict of Interest form for the Pine River Fish Passage Big Pine Lake Dam.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

- iv. Buffer Implementation: discussion of additional \$10,000 to implement buffers.
- b. Staff Retreat: Close the office

There was a motion by Robert Albrecht Seconded by Leonard Koering, to approve closing of the Crow Wing SWCD Office for Friday, November 18, 2016 from 9 to 3 pm.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

- c. Local Capacity, County: Discussion
- d. Planning & Budget Meeting: Discussion
- e. MASWCD Convention

There was a motion by JoAnn Weaver Seconded by Robert Albrecht, to approve Jim and Audra Chamberlin Tuesday luncheon, 4 spots for City of Deerwood and Summer Place Tuesday luncheon expenses.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

VI. New Business:

- a. 2017 Draft Budget: Discussion
- b. Personnel Committee Meeting

There was a motion by JoAnn Weaver Seconded by Leonard Koering, to approve Personnel committee Meeting to be on December 14, 2016 at 9:00am.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

- c. 2016 Audit: Discussion
- d. Sheila Vacation request: January 6-13, 2017
- e. Tasha Vacation request: March 13-17, 2017

There was a motion by Robert Albrecht Seconded by Leonard Koering, to approve vacations for Sheila; January 6-13, 2017, and Tasha; March 13-17, 2017.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

- f. Plat books

There was a motion by Robert Albrecht Seconded by Leonard Koering, to approve agreement for the new 2017 plat books through Mapping Solutions.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

- g. GPS training

There was a motion by Robert Albrecht Seconded by Roger Waytashek, to approve GPS training for Sheila Boldt, cost of \$550, plus expenses, or use Mitch Brinks to train our staff.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

VI. District Bills

There was a motion by Leonard Koering Seconded by Roger Waytashek to pay the monthly district bills.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

VII. Calendar

November 18, 2016	Staff Retreat-Office closed (9-3)	Ossipee
December 5-6, 2016	MASWCD Convention	Bloomington
December 19, 2016	JPB Board Meeting 10:30am	Bemidji



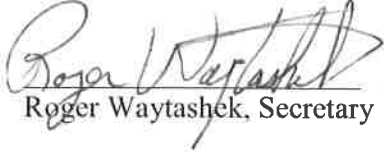
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December 21, 2016	SWCD Board Meeting	CWC Land Services, Brainerd
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VIII. Adjournment:

Meeting adjourned at 11:25 a.m.


Roger Waytashek, Secretary