



**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD),
Land Services Building, Brainerd, MN 56401, for December 17, 2014.**

I. Meeting called to Order by Chairman Robert Becker at 9:00 a.m.

Members Present: Robert Becker-Board Chair
Robert Albrecht-Vice chair
Leonard Koering-Treasurer
Roger Waytashek-Reporter
Diane Jacobson-Secretary

Others present: Melissa Barrick-District Manager
Jessica Weis-District Conservationist
Darren Mayers-District Technician
Tasha Lauer-District Coordinator
Beth Hippert-District Technician

II. Consent Agenda

a. Secretary's Report 11.19.2014

There was a motion by Robert Albrecht seconded by Leonard Koering, to approve the November 19, 2014 Secretary's Report.

Affirmative: RB, LK, RA, DJ, RW Opposed: None Motion Carried.

b. Treasurer's Report

There was a motion by Leonard Koering seconded by Roger Waytashek, to approve the November 2014 Treasurer's Report.

Affirmative: RB, LK, RA, RW, DJ Opposed: None Motion Carried.

c. Approval of Agenda.

There was a motion by Leonard Koering seconded by Robert Albrecht, to approve the December 17, 2014 agenda.

Affirmative: RB, LK, RA, RW, DJ Opposed: None Motion Carried.

III. Reports

- a. Work Reports: SWCD Staff and NRCS staff provided work reports.
- b. WCA: Melissa provided a report from Beth.
- c. Region 5: Diane provided an update.
- d. Easement Program: Melissa provided an update.
- e. Tulibee/Cisco Forestry: Darren provided an update.
- f. Crow Wing Basin Forage Council, Harvest Dinner: Leonard provided an update.
- g. Thirty Lakes Watershed District: Bob Albrecht provided an update.
- h. North Central MN TSA: Bob Albrecht provided an update.
- i. Elected Officials Report: Diane provided a report.

IV. Old Business:

Grants Update

- a. FY12 Community Partners: Wild Ones Grant Closeout, last payment

There was a motion by Robert Albrecht Seconded by Roger Waytashek to approve CP12 Wild Ones Grant for Buster Dog Park, in the amount of \$485.60.

Affirmative: RB, LK, RA, RW, DJ Opposed: None Motion Carried.



- b. Cost Share: Discussion of Willow Creek in Pine River Watershed, Crow Wing Watershed, and Serpent Lake Targeted Watershed.
- c. MASWCD Convention, December 7-9, 2014: Discussion of resolutions.
- d. Budget Approval

There was a motion by Diane Jacobson Seconded by Leonard Koering to approve 2015 Crow Wing SWCD Budget as presented.

Affirmative: RB, LK, RA, RW, DJ Opposed: None Motion Carried.

- e. Personnel Committee and Minutes

There was a motion by Robert Albrecht Seconded by Leonard Koering to approve Personnel Committee and Minutes.

Affirmative: RB, LK, RA, RW, DJ Opposed: None Motion Carried.

- f. 2015 Annual Plan

There was a motion by Robert Albrecht Seconded by Leonard Koering to approve 2015 Crow Wing SWCD Annual Plan.

Affirmative: RB, LK, RA, RW, DJ Opposed: None Motion Carried.

New Business

- a. Beth Hippert: Approval of payout of comp time, approval of vacation time, and approval of early release of paycheck.

There was a motion by Robert Albrecht Seconded by Diane Jacobson to approve Beth's comp time payout \$310.07, vacation time Dec 18, 2014 through Jan 6, 2015, and allowed to use leftover annual leave through Jan 6, 2015, and early paycheck date paid on 12/18/2014.

Affirmative: RB, LK, RA, RW, DJ Opposed: None Motion Carried.

- b. Area VIII Managers Meeting, January 7, 2015

There was a motion by Leonard Koering Seconded by Roger Waytashek to approve board attendance and expenses at Area VIII Managers Meeting on January 7, 2015.

Affirmative: RB, LK, RA, RW, DJ Opposed: None Motion Carried.

- c. MASWCD Legislative Days, January 26-27, 2015

There was a motion by Diane Jacobson Seconded by Roger Waytashek to approve 2 board and 1 staff attendance and expenses at MASWCD Legislative Days January 26-27, 2015.

Affirmative: RB, LK, RA, RW, DJ Opposed: None Motion Carried.

- d. Quickbooks Assistance with Jay Bock

There was a motion by Robert Albrecht Seconded by Diane Jacobson to approve quickbooks assistance with Jay Bock, in an approximate amount of \$300.

Affirmative: RB, LK, RA, RW, DJ Opposed: None Motion Carried.

- e. 2014 Annual Report and Staff Presentations. Darren, Beth, Tasha and Melissa.
- f. 2014 Board Meeting Survey and potential education topics for 2015.

VII. District Bills

There was a motion by Robert Albrecht Seconded by Roger Waytashek to pay the district bills.

Affirmative: RB, LK, RA, RW, DJ Opposed: None Motion Carried.

VIII. Correspondence: None

IX. Calendar


December 24-25, 2014	Christmas	SWCD closed
January 1, 2015	New Year's Day	SWCD closed
January 6, 2015	Big Trout Hwy 66 Meeting	Brainerd DNR office
January 7, 2015	Area VIII Managers Meeting	Bemidji, MN



January 21, 2015	Regular Board Meeting	CWC Land Services
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X. Adjournment:

Meeting was adjourned at 11:13 a.m.


Diane Jacobson, Secretary