



**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD),
Land Services Building, Brainerd, MN 56401, for January 15, 2014.**

I. Meeting called to Order by Chairman Robert Becker at 9:00 a.m.

Members Present: Robert Becker-Board Chair
Robert Albrecht-Vice chair
Leonard Koering-Treasurer
Roger Waytashek-Reporter

Absent: Diane Jacobson-Secretary

Others present: Melissa Barrick-District Manager
Beth Hippert-District Technician
Darren Mayers-District Technician
Tasha Lauer – District Coordinator
Jessica Weiss-NRCS Board Conservationist

Reorganization:

There was a motion by Robert Albrecht seconded by Roger Waytashek, to approve nomination of Robert Becker as Chair.

Affirmative: LK, RA, RW Abstain RB Opposed: None Motion Carried

There was a motion by Leonard Koering seconded by Robert Albrecht, to approve nomination of Robert Albrecht as Vice Chair.

Affirmative: LK, RA, RW Abstain RB Opposed: None Motion Carried

There was a motion by Leonard Koering seconded by Roger Waytashek, to approve nomination of Diane Jacobson as Secretary, and Leonard Koering as Treasurer, and Roger Waytashek as Reporter.

Affirmative: RB, LK, RA, RW Opposed: None Motion Carried

II. Consent Agenda

a. Secretary's Report 12.18.2013

There was a motion by Roger Waytashek seconded by Robert Albrecht, to approve the December 18, 2013 Secretary's Report.

Affirmative: RB, LK, RA, RW Opposed: None Motion Carried.

b. Treasurer's Report

There was a motion by Robert Albrecht seconded by Roger Waytashek, to approve the December 2013 Treasurer's Report.

Affirmative: RB, LK, RA, RW Opposed: None Motion Carried.

c. Approval of Agenda.

There was a motion by Leonard Koering seconded by Robert Albrecht, to approve the agenda with the following additions: New Business: f: Blades and g. Midwest Soil Health Conference

Affirmative: RB, LK, RA, RW Opposed: None Motion Carried.

III. Reports

a. Work Reports: SWCD Staff and NRCS work reports.

b. WCA: Beth provided an update.

c. Region 5: Melissa read Diane's report, Diane absent

d. Easement Program: Melissa provided an update, described mapping done by Mitch .

e. Tulibee Forestry: Darren & Melissa provided an update. Working to increase implementation

f. Crow Wing Forage Basin Council: Leonard and Melissa provided update.

g. Thirty Lakes Watershed District: Bob Albrecht provided an update. Board discussed Clow Stamping new expansion project. Staff will look into the expansion and provide information at the next meeting.

h. North Central MN TSA: Bob Albrecht provided an update.



- i. Elected Officials Report: Melissa read Diane's Report.

IV. Old Business:

- a. Grants Update: Melissa provided an update of grants. SWCD recommended for \$150,000 for Community Partner Grant application, \$ 370,000 Deerwood Sumerplace, and interview for Serpent Lake proposal. Provided snapshot of Whiskey Creek report and recommended BMPs.

b. Cost-Share: Closeout FY12 & Flood Grants and Buckthorn: City of Brainerd, Delores Nelson, and TIP. **There was a motion by Roger Waytashek Seconded by Leonard Koering, to approve Closeout of BWSR Cost-Share Flood Grant, Cost Share FY12, and to authorize Board Chair, Robert Becker to sign the Financial Report.**

Affirmative: LK, RB, RA, RW Opposed: None Motion Carried.

There was a motion by Roger Waytashek Seconded by Leonard Koering, to authorize closeout Buckthorn Projects City of Brainerd, Delores Nelson, and TIP Voucher forms and authorize Board Chair, Robert Becker to sign the Financial Report.

Affirmative: LK, RB, RA, RW Opposed: None Motion Carried.

- c. Office Lease: No new information.

- d. Delegating of Melissa's Duties:

There was a motion by Robert Albrecht Seconded by Leonard Koering authorization to allow Tasha to sign checks and act as bank contact for a period not to exceed 120 days.

Affirmative: RB, LK, RA, RW Opposed: None Motion Carried.

- e. Melissa's Family Medical Leave:

There was a motion by Robert Albrecht Seconded by Leonard Koering to authorize Melissa to take Family Medical Leave beginning February 4th through April 21, 2014.

Affirmative: RB, LK, RA, RW Opposed: None Motion Carried.

- f. Area VIII Board Chair and Managers Meeting: Report by Board.

- g. MCIT and MASWCD Dues:

There was a motion by Robert Albrecht Seconded by Roger Waytashek to approve MCIT dues (\$3531.00 and \$1197.00) and MASWCD dues (\$2866.50).

Affirmative: RB, LK, RA, RW Opposed: None Motion Carried.

New Business:

- a. 2014 Committee appointments: Forestry, JPB, 30 Lakes, Planning and Personnel.

There was a motion by Robert Albrecht Seconded by Roger Waytashek to maintain current committee positions in the Crow Wing SWCD.

Affirmative: RB, LK, RA, RW Opposed: None Motion Carried.

- b. Tree Sale Open House February 7, 2014: Melissa asked for Board to donate cookies for open house.

- c. MECA Conference Registration and MECA Membership

There was a motion by Diane Jacobson Seconded by Roger Waytashek, to pay and authorize Beth and Darren to attend and to authorize payment for MECA membership.

Affirmative: RB, LK, RA, RW Opposed: None Motion Carried.

- d. 2014 IRS Mileage Rate:

There was a motion by Robert Albrecht Seconded by Roger Waytashek, to approve the mileage rate remain the same at \$0.50 cents/mile.

Affirmative: RB, LK, RA, RW Opposed: None Motion Carried.

- e. Forage Basin Winter Meeting, Staples:

There was a motion by Robert Albrecht Seconded by Leonard Koering to approve Supervisors and Staff to attend the Forage Basin Winter Meeting in Staples.

Affirmative: RB, LK, DJ, RA, RW Opposed: None Motion Carried.

- f. Blades: Robert Becker asked the board to approve the replacement of windshield wiper blades.

There was a motion by Robert Albrecht Seconded by Leonard Koering to approve wiper blade replacement on the SWCD Buick Vehicle.

Affirmative: RB, LK, RA, RW Opposed: None Motion Carried.



g. Midwest Soil Health Summit in Alexandria

j. **There was a motion by Robert Albrecht Seconded by Leonard Koering to approve Darren Mayers attend the Midwest Soil Health Summit on February 20, 2014.**

Affirmative: RB, LK, RA, RW

Opposed: None

Motion Carried

VI. District Bills

There was a motion by Leonard Koering Seconded by Roger Waytashek, to pay the district bills.

Affirmative: RB, LK, RA, RW

Opposed: None


Motion Carried.

VII. Correspondence:

VIII. Calendar

February 7, 2014	Tree Sale Open House	9:00 a.m to 3:00 p.m.
February 11, 2014	Forage Basin Winter Meeting, Staples	10:00 a.m.
February 19, 2014	Regular Board Meeting	9:00 a.m.

IX. Adjournment: The meeting was adjourned by Bob Becker at 10:37 a.m.


 Diane Jacobson Secretary