



Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD), Land Services Building, Brainerd, MN 56401, for April 16, 2013.

I. Meeting called to Order by Chairman Robert Becker at 9:00 a.m.

Members Present: Robert Becker-Board Chair
Robert Albrecht-Vice Chair
Leonard Koering-Treasurer
Diane Jacobson-Secretary

Members Absent: Roger Waytashek-Reporter

Others present: Melissa Barrick – District Manager
Robert Bauer – Assistant District Technician
Jessica Weis – NRCS District Conservationist
Beth Hippert – District Technician
Cheryl Hills – Region Five Development Commission

II. Consent Agenda

a. Secretary's Report 3.20.2013

There was a motion by Robert Albrecht, seconded by Leonard Koering, to approve the March, 20, 2013 Secretary's Report.

Affirmative: RB, LK, DJ, RA Opposed: None Motion Carried.

b. Treasurer's Report

There was a motion by Robert Albrecht, seconded by Diane Jacobson, to approve the March 2013 Treasurer's Report.

Affirmative: RB, LK, DJ, RA Opposed: None Motion Carried.

c. Approval Agenda

There was a motion by Leonard Koering, seconded by Diane Jacobson, to approve the agenda as amended: i. To purchase plat books for NRCS; j. Robert Bauer's resignation/ Hire personnel.

Affirmative: RB, RA, LK, DJ Opposed: None Motion Carried.

III. Reports

a. Work Reports SWCD Staff and NRCS: Staff read work reports.

b. WCA

Robert Albrecht move to adopt the following resolution seconded by Leonard Koering:

**A RESOLUTION REGARDING THE ADMINISTRATION
OF THE MINNESOTA WETLAND CONSERVATION ACT**

City of Brainerd

No. 9:13

WHEREAS, the Minnesota Wetland Conservation Act of 1991 (WCA) requires local government units (LGUs) to implement the rules and regulations promulgated by the Board of Water and Soil Resources (BWSR) pertaining to wetland draining, filling and excavation; and

WHEREAS, Minnesota Rules chapter 8420 have been adopted by BWSR in accordance with the rulemaking provisions of Minnesota Statutes, chapter 14, for the purpose of implementing WCA; and



WHEREAS, Minnesota Rules 8420.0200, Subpart 1, Item E allows a county, city, or town to delegate implementation of chapter 8420 and the act to another governmental entity by the passage of resolutions by both parties; and

WHEREAS, both parties must provide notice to BWSR, the Department of Natural Resources, and the Soil and Water Conservation District of the delegation, including a copy of the resolution and a description of the applicable geographic area, within 15 business days of adoption of the resolution; and

WHEREAS, The City of Brainerd has passed a resolution delegating the implementation of Minnesota Rules chapter 8420 to Crow Wing Soil and Water Conservation District.

THEREFORE, BE IT RESOLVED that the Crow Wing Soil and Water Conservation District hereby accepts the authority and administrative responsibility to implement WCA as the LGU within the legal boundaries of City of Brainerd as of 4/16/2013 in accordance with Minnesota Rules, Chapter 8420.

Affirmative: RB, RA, LK, DJ Opposed: None Motion Carried.

There was a motion Leonard Koering, seconded by Diane Jacobson, to approve the replacement plan application for the Buffalo Hills Trail Project and authorize Robert Becker, Board Chair to sign the replacement plan.

Affirmative: RB, RA, LK, DJ Opposed: None Motion Carried.

- c. Region 5- Cheryl Hills – Diane Jacobson recommended to serve on Region 5 Board. Cheryl Hills provided an update on Region Five programs and grants.
- d. Easement Program- Melissa provided an update.
- e. Crow Wing Forage Basin Council - Leonard K. & Melissa
- f. Thirty Lakes Watershed District- Bob A.
- g. North Central MN TSA
- h. Elected Officials Report – Water Plan Community Forum April 23
- i. Tullibee Forestry:

IV. Old Business:

- a. Grants Update: Clean Water Partnership – April 18 meeting in Deerwood
- b. Cost-Share: Mears Whitefish Chairs Raingarden Project & Special Flood Cost-Share: Crow Wing County.

There was a motion by Leonard Koering, seconded by Diane Jacobson, to authorize up to \$ 3,500 of BWSR State Cost-Share FY13 funds to Norman Mears for practice # 570 and authorize the Robert Becker, Board Chair to sign the agreement.

Affirmative: RB, RA, LK, DJ Opposed: None Motion Carried.

- c. Area VIII March Meeting
- d. CWC Committee of the Whole: No Report
- e. Crow Wing SWCD By-Laws Review

There was a motion by Leonard Koering, seconded by Diane Jacobson, to adopt the amended by-laws as follows:

3.1) Regular Monthly Meeting: The SWCD Board and Staff will determine time, date and locations for Regular Board Meetings at the January Board Meeting on annual basis.



4.3) Personnel Committee-The Personnel Committee will meet prior to the regular December Board Meeting.

Affirmative: RB, RA, LK, DJ Opposed: None Motion Carried.

f. Teleworkshops and LID Workshop: Roger and Darren will attend.

V. New Business

a. Conflict Policy Resolution for Community Partnership Grant: Board members signed Conflict Policy Resolution.

b. Community Partnership Grant Application and delegation to sign cost-share agreement

There was a motion by Robert Albrecht, seconded by Leonard Koering, to approve, authorize, and award the Community Partnership Stormwater Reduction Mini-Grants as follows: (Based Review Committee Recommendations)

Organization	Project	Grantee Requested Funding	Grantee In-Kind Match	Total Project Cost	Review Panel Score (Out of 100)	Recommended Grant Awardees
Portage Crooked Lake Improvement Association	Crooked Lake Demonstration Erosion Control Project	\$15,195	\$5,066	\$20,261	55	\$3,032.59
Pelican Lake Association (PLA)	Storm water management at Pelican Lake Access Points – South Landing and Jones Bay	South Access: \$8,500 Jones Bay: \$5,160	South Access: \$3,400 Jones Bay: \$2,400	South Access: \$11,900 Jones Bay: \$7,560	75	South Access: \$11,900 Jones Bay: \$7,560
Northland Arboretum	Rain Barrel Project	\$21,662.50	\$7,252.50	\$28,915	59	0
Wild Ones – Brainerd Chapter	Brainerd Dog Park – Landscaping for Water Quality	\$4,856	\$1,619	\$6,475	72	\$4,856
Pete Thomes and Verna Quaintance	Stabilize and plant 10,000 sq ft of lakeshore with severe run off and an unstable lake bank during an education workshop	\$9,061.41	\$4,170	\$13,231.41	84	\$9,061.41
Total		77,625.41	23,907.50	88,342.41		36,500

Affirmative: RB, RA, LK, DJ Opposed: None Motion Carried.

There was a motion by Robert Albrecht, seconded by Leonard Koering, to delegate authority for Melissa Barrick to sign Community Partnership Mini-Grants Grant Agreements on behalf of the SWCD Board.

Affirmative: RB, RA, LK, DJ Opposed: None Motion Carried.

c. Trees for Crosby Elementary

There was a motion by Diane Jacobson, seconded by Robert Albrecht, to authorize SWCD to purchase 234 bagged tree seedlings for students at Crosby Elementary and use Education Fund and District Funds to pay for the trees.

Affirmative: RB, RA, LK, DJ Opposed: None Motion Carried.



d. NPC Based Perennial Cropping System Resolution

There was a motion by Robert Albrecht, seconded by Diane Jacobson, to table the resolution.
Affirmative: RB, RA, LK, DJ Opposed: None Motion Carried.

e. 2012 BWSR Financial Report: provided board 2012 Financial Report.

f. Tree Sale Expenses

There was a motion by Leonard Koering, seconded by Robert Albrecht, to purchase tree sale supplies needed for tree sale pick-up event for approximately \$300.

Affirmative: RB, RA, LK, DJ Opposed: None Motion Carried.

g. CCMi Apprentice Agreement

There was a motion by Robert Albrecht, seconded by Diane Jacobson, to approve Robert Becker, Chair, to sign the Conservation Corps Minnesota and Iowa Apprentice Agreement for summer apprentice.

Affirmative: RB, RA, LK, DJ Opposed: None Motion Carried.

h. July Board Meeting Date Change: SWCD board will vote on at the next meeting.

i. Purchase plat books for NRCS: Board agreed to purchase NRCS plat book and NRCS reimburse SWCD for purchases.

j. Robert Bauer's resignation – May 6, 2013

k. Hire personnel- description emailed by Thursday, April 18

VI. District Bills

There was a motion by Robert Albrecht, Seconded by Leonard Koering, to pay the district bills.

Affirmative: RB, LK, DJ, RA, Opposed: None Motion Carried.

VII. Calendar

April 17-18, 2013	Teleworkshop in Cloquet Forestry Center
May 2-4, 2013	Tree Sale Distribution Northland Arboretum
May 21, 2013	Regular Board Meeting 9:00 a.m.

VIII. Correspondence: Pay Equity Compliance

IX. Adjournment

The meeting was adjourned by Bob Becker at 11:00 am.

Diane Jacobson, Secretary