



**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD), Land Services Building, Brainerd, MN 56401, for July 23, 2013.**

I. Meeting called to Order by Chairman Robert Becker at 8:59 a.m.

Members Present: Robert Becker-Board Chair  
Leonard Koering-Treasurer  
Diane Jacobson-Secretary  
Roger Waytashek-Reporter

Robert Albrecht Absent

Others present: Melissa Barrick – District Manager  
Jessica Weis-District Conservationist  
Tasha Lauer-District Coordinator  
Darren Mayers-District Technician  
Becky Dittrich-Intern  
Beth Hippert-District Technician  
Dave Copeland-NRCS

Consent Agenda

a. Secretary's Report 05.21.2013

**There was a motion by Leonard Koering seconded by Diane Jacobson, to approve the June 18, 2013 Secretary's Report.**

**Affirmative: RB, LK, DJ, RW                      Opposed: None                      Motion Carried.**

b. Treasurer's Report

**There was a motion by Diane Jacobson seconded by Roger Waytashek, to approve the June 2013 Treasurer's Report.**

**Affirmative: RB, LK, DJ, RW                      Opposed: None                      Motion Carried.**

c. Approval Agenda

**There was a motion by Leonard Koering seconded by Diane Jacobson, to approve the agenda for June 18, 2013.**

**Affirmative: RB, LK, DJ, RW                      Opposed: None                      Motion Carried.**

**III. Reports**

- a. Work Reports SWCD Staff and NRCS: Staff read work reports.
- b. NRCS Report: Dave Copeland provided a report.
- c. WCA-Beth Hippert read a report.
- d. Region 5-Diane Jacobson was approved as a Region Five SWCD Representative.
- e. Easement Program- Melissa provided an update.
- f. Tullibee Forestry – Darren provided an update.
- g. Crow Wing Forage Basin Council - Leonard, Diane, Melissa, and Becky will attend July 25th meeting at Ernie Hanel's Farm.
- h. Thirty Lakes Watershed District- Darren provided an update.
- i. North Central MN TSA – Report provided in the board packet.
- j. Elected Officials Report – Diane provide a report.

**IV. Old Business:**

- a. Grants Update: Melissa Provided an update.



- b. Cost-Share: Extension on Mears Project: Dec 1, 2013.  
**There was a motion by Leonard Koering seconded by Diane Jacobson, to approve extension for BWSR 2013 Cost-Share Fund Project 3-2013 Mears Project until December 1, 2013 and authorize Board Chair, Robert Becker sign the cost-share extension.**

**Affirmative: RB, LK, DJ, RW                      Opposed: None                      Motion Carried.**

**There was a motion by Roger Waytashek seconded by Diane Jacobson, to approve the following technical approval authority for Beth Hippert and authorize Board Chair, Robert Becker to sign off on the Technical Approval Authority:**

Number	Practice	Level
561	Heavy Use Area Protection	I & III
570	Stormwater Runoff Control Infiltration Basin	II & I
580	Shoreline Protection	I & II
362	Diversion	I
587	Structure for Water Control	I
606	Subsurface Drain	I
607	Surface Drain, Field Ditch	I
620	Underground Outlet	I & II

**Affirmative: RB, LK, DJ, RW                      Opposed: None                      Motion Carried.**

**There was a motion by Leonard Koering seconded by Roger Waytashek, to authorize Board Chair Bob Becker to sign Cost Share voucher for Wepens, and issue check in the amount of \$589.66.**

**Affirmative: RB, LK, DJ, RW                      Opposed: None                      Motion Carried.**

- c. Water Plan Update: no update provided.  
 d. Trout Lake culverts: Darren provided an update.

**New Business**

- a. Crow Wing County Fair Sign Up:  
 b. Beth's Vacation:

**There was a motion by Leonard Koering seconded by Roger Waytashek, to approve vacation time for Beth Hippert August 20-26 and September 6-13, 2013.**

**Affirmative: RB, LK, DJ, RW                      Opposed: None                      Motion Carried.**

- c. Purchase a projector: staff is looking further into costs and borrowing others.  
 d. Harvest Dinner:

**There was a motion by Diane Jacobson seconded by Roger Waytashek, to authorize the District to purchase two tickets for Leonard and Carleen and tickets for staff member and significant other to attend Harvest Dinner in Nisswa on August 17, 2013.**

**Affirmative: RB, DJ, RW    Abstain LK    Opposed: None                      Motion Carried.**

- e. SWCD Car Discussion: Discussion of fixing Buick and/or selling/donating.  
 f. MPCA Leadership Contract Approval: Melissa provided information.

**There was a motion by Leonard Koering seconded by Roger Waytashek, to**



authorize Melissa Barrick to sign on behalf of the board for the MPCA Civic Leadership Contract.

Affirmative RB, LK, DJ, RW                      Opposed: None              Motion Carried.

g. Staff Retreat:

There was a motion by Roger Waytashek seconded by Diane Jacobson, to approve Staff Retreat and associated expenses.

Affirmative RB, LK, DJ, RW                      Opposed: None              Motion Carried.

**VI. District Bills**

There was a motion by Leonard Koering, Seconded by Roger Waytashek to pay the district bills.

Affirmative: RB, LK, DJ, RW                      Opposed: None              Motion Carried.

**VII. Correspondence: None**

**VIII. Calendar**

July 30-August 3, 2013	County Fair	10:00 a.m. to 9:00 p.m.
August 17, 2013	Harvest Dinner Nisswa Community Center	5:00 p.m.
August 19, 2013	LID Conference	All Day
August 20, 2013	Regular Board Meeting	9:00 a.m.

**IX. Adjournment**

The meeting was adjourned by Bob Becker at 10:50 am.

Diane Jacobson, Secretary

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JOHN HUTCHINGS, ESQ.  
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