Crow Wing Soil and Water Conservation District
322 Laurel St. Suite 13 ▪ Brainerd, MN 56401

Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD), Land Services Building, Brainerd, MN 56401, for August 20, 2013.

I. Meeting called to Order by Chairman Robert Becker at 9:00 a.m.

Members Present: Robert Becker-Board Chair
Robert Albrecht-Vice Chair
Leonard Koering-Treasurer
Diane Jacobson-Secretary
Roger Waytashek-Reporter

Others present: Melissa Barrick – District Manager
Darren Mayers-District Technician
Tasha Lauer – District Coordinator
Evan Ingbrigtson-NRCS Soil Conservation Technician
Nancy Rudburg-Big Pine Lake Dam
Tim Bray-CWC Hwy Engineer
Rep. Joe Radinovich-MN House Representative

II. Consent Agenda

a. Secretary's Report 08.20.2013

There was a motion by Robert Albrecht seconded by Roger Waytashek, to approve the July 23, 2013 Secretary's Report.
Affirmative: RB, LK, DJ, RA, RW Opposed: None Motion Carried.

b. Treasurer's Report

There was a motion by Robert Albrecht seconded by Diane Jacobson, to approve the July 2013 Treasurer's Report.
Affirmative: RB, LK, DJ, RA, RW Opposed: None Motion Carried.

c. Approval Agenda, add new business: Awards.

There was a motion by Leonard Koering seconded by Robert Albrecht, to approve the agenda with the following additions:
New Business: h. MASWCD Awards
Affirmative: RB, RA, LK, DJ, RW Opposed: None Motion Carried.

III. Reports

a. Work Reports SWCD Staff and NRCS: Evan and Staff read work reports.
b. WCA: Melissa read Beth's report.
c. MN Representative; Joe Radinovich gave a report. Discussed RIM, Tulibee Forests, AIS, wetlands, and water pollution.
d. Region 5: Diane provided an update.
e. Easement Program: Melissa provided an update. Looking for phase II applicants.
f. Tullibee Forestry: Darren provided an update.
g. Crow Wing Forage Basin Council: Leonard and Melissa provided an update on Harvest Dinner.
h. Thirty Lakes Watershed District: Bob A. provided an update Breezy Point Resort Projects.
i. North Central MN TSA: No report.

j. Elected Officials Report: Diane provide a report. Recommended to keep communicating with CWC Mitch and Chris.

IV. Old Business:

a. Grants Update: Melissa provide a report.

There was a motion by Robert Albrecht, Seconded by Roger Waytashek, to approve agreement with RESPEC & EOR Contracts for modeling and TLMD work for the Pine River Watershed an authorize Board Chair, Robert Becker to sign the agreements.
Affirmative: RB, LK, DJ, RA, RW Opposed: None Motion Carried.

There was a motion by Robert Albrecht, Seconded by Diane Jacobson, to approve agreement with U of M Citizen Leadership Program Contract and authorize Board Chair, Robert Becker to sign the agreement.
Affirmative: RB, LK, DJ, RA, RW Opposed: None Motion Carried.

b. Cost-Share: Pine Lake Rock Dam Flood Project: 9:10a.m.-9:35am, Tim Bray gave history of Big Pine Lake.

There was a motion by Robert Albrecht, Seconded by Roger Waytashek, to reimburse $2500.00 of FY12 Flood Relief BWSR Cost-Share to CWC Hwy Dept/Auditor for the Pine Rock Lake Dam Flood Project.
Affirmative: LK, DJ, RA, RW Abstained: RB Motion Carried.

There was a motion by Robert Albrecht, Seconded by Leonard Koering, to reimburse Jodi Josewski $2039.29 for a shoreline buffer project on Borden Lake and authorize Robert Becker to sign voucher form.
Affirmative: RB, LK, DJ, RA, RW Opposed: None Motion Carried.

c. Trout Lake Culverts: Darren gave a report.
d. Crow Wing County Fair: Board provided reports.
e. Harvest Dinner: Leonard provided an update.
f. LID Conference: Melissa gave a report.
g. Vehicle Incident: Melissa gave a report. Discussion of repairing truck or not.

New Business

a. 2013 BWSR Allocations: Melissa provided an update.
b. Melissa's Vacation, September 2-10, 2013:

There was a motion by Leonard Koering, Seconded by Roger Waytashek, to approve Melissa's vacation time, September 2-10, 2013.
Affirmative: RB, LK, DJ, RA, RW Opposed: None Motion Carried.

c. Tasha's 90 day review:

There was a motion by Robert Albrecht, Seconded by Roger Waytashek, to remove probation status for Tasha Lauer and provide Tasha Lauer of 2.25/hour insurance wage compensation as of August 31, 2013.
Affirmative: RB, LK, DJ, RA, RW Opposed: None Motion Carried.

d. MCIT Training, Tasha, September 19, 2013

There was a motion by Diane Jacobson, Seconded by Leonard Koering, to authorize Tasha to attend and pay for registration and mileage cost for MCIT Training on September 19, 2013.
Affirmative: RB, LK, DJ, RA, RW Opposed: None Motion Carried.

e. Change Regular Board Meeting to 3rd Wednesday of the month.

There was a motion by Roger Waytashek, Seconded by Robert Albrecht, to change regular board meeting dates for 3rd Wednesday of the month.
Affirmative: RB, LK, DJ, RA, RW Opposed: None Motion Carried.

f. Area VIII Tour and Meeting September 26-27, 2013.

There was a motion by Robert Albrecht, Seconded by Roger Waytashek, to approve Board and staff to attend and pay for associated costs for Area VIII Tour and Meeting September 26-27.
Affirmative: RB, LK, DJ, RA, RW Opposed: None Motion Carried.

g. Approval to apply for BWSR Clean Water Grants: will approve at next board meeting.
h. MASWCD Award:

There was a motion by Robert Albrecht, seconded by Leonard Koering, to nominate Serpent Lake Association for Crow Wing County Conservationist of the year through the MASWCD award program.
Affirmative: RB, LK, DJ, RA, RW Opposed: None Motion Carried.

VI. District Bills

There was a motion by Roger Waytashek Seconded by Robert Albrecht, to pay the district bills.
Affirmative: RB, LK, DJ, RA, RW Opposed: None Motion Carried.

VII. Correspondence: Pay Equity Compliance

a. MCIT 2013 Dividend Notice
b. JPB July Report
c. Quarterly Reports from Hugh

VIII. Calendar

September 18, 2013	Regular Board Meeting	9:00 am
September 26-27, 2013	Area VIII Fall Tour, Bemidji	9:00 am
September 30, 2013	BWSR Clean Water Legacy Grants Due	

IX. Adjournment

The meeting was adjourned by Bob Becker at 10:59 am.

Diane Jacobson

Diane Jacobson, Secretary