



**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD),
Land Services Building, Brainerd, MN 56401, for October 16, 2013.**

I. Meeting called to Order by Chairman Robert Becker at 9:00 a.m.

Members Present: Robert Becker-Board Chair
Robert Albrecht-Vice chair
Diane Jacobson-Secretary
Leonard Koering-Treasurer

Members Absent: Roger Waytashek

Others present: Melissa Barrick – District Manager
Beth Hippert-District Technician
Tasha Lauer – District Coordinator

II. Consent Agenda

a. Secretary’s Report 09.18.2013

There was a motion by Robert Albrecht seconded by Leonard Koering, to approve the September 18, 2013 Secretary’s Report with the following amendment: District Bills VI. remove Robert Albrecht from motion and replace with Leonard Koering.

Affirmative: RB, LK, DJ, RA Opposed: None Motion Carried.

b. Treasurer’s Report

There was a motion by Robert Albrecht seconded by Diane Jacobson, to approve the September 2013 Treasurer’s Report.

Affirmative: RB, LK, DJ, RA Opposed: None Motion Carried.

c. Approval of Agenda.

There was a motion by Robert Albrecht seconded by Leonard Koering, to approve the agenda.

Affirmative: RB, LK, DJ, RA Opposed: None Motion Carried.

III. Reports

- a. Work Reports SWCD Staff: Staff read work reports.
- b. WCA: Beth provided an update.
- c. Region 5: Diane provided an update.
- d. Easement Program: Melissa provided an update.
- e. Tulibee Forestry: Melissa provided an update.
- f. Crow Wing Forage Basin Council: Leonard provided an update.
- g. Thirty Lakes Watershed District: Bob Albrecht provided an update.
- h. North Central MN TSA: Bob Albrecht provided an update.
- i. Elected Officials Report: Diane provided a report.

IV. Old Business:

a. Grants Update:

There was a motion by Robert Albrecht Seconded by Diane Jacobson, to approve FY14 DNR Grant Reimbursements to Don Reiersen in the amount of \$2,331.00, and to Eva Freitz in the amount of \$2,652.33 and for Robert Becker to sign voucher form.

Affirmative: RB, LK, DJ, RA Opposed: None Motion Carried.

b. Cost-Share: Buckthorn Contracts.

There was a motion by Robert Albrecht Seconded by Diane Jacobson, to approve FY12 and FY13 BWSR State Cost-Share reimbursement for Jack Larson in the amount of \$5,710.00 and authorize Board Chair, Robert Becker to sign the voucher form.



Affirmative: LK, DJ, RB, RA **Opposed:** None **Motion Carried.**

There was a motion by Leonard Koering, Seconded by Robert Albrecht, to approve FY14 DNR Project Reimbursement for Tom Scheibout in the amount of \$4,524.22 and for Robert Becker to sign voucher form.

Affirmative: RB, LK, RA **Abstained:** DJ **Opposed:** None **Motion Carried.**

- c. BWSR Clean Water Grants and US Forest Service Grant: Melissa provided an update.
- d. Area VIII Tour and Meeting September 26-27th: Staff and board provided an update.
- e. SWCD Car Options: Melissa provided an update and recommendations.

New Business:

- a. BAELN Lake Friendly Award Ceremony:

There was a motion by Robert Albrecht, Seconded by Leonard Koering, to approve Diane Jacobson to receive per diem for attending BAELN Lake Friendly Award Ceremony.

Affirmative: RB, LK, DJ, RA **Opposed:** None **Motion Carried.**

- b. Staff retreat to discuss 2014 SWCD Programs:

There was a motion by Robert Albrecht, Seconded by Leonard Koering, to approve SWCD lunch expenses for the 2013 staff program and 2014 planning meeting.

Affirmative: RB, LK, DJ, RA **Opposed:** None **Motion Carried.**

- c. FY 2013 SWCD Program and Operations Grant Agreement:

There was a motion by Robert Albrecht, Seconded by Diane Jacobson, to authorize amendment to the FY13 BWSR Operations and Program Grant to include the Wild Rice Easement funds in amount of \$ 6,000.00 authorize to Board Chair to sign the amendment.

Affirmative: RB, LK, DJ, RA **Opposed:** None **Motion Carried.**

- d. 2013 MASWCD Resolutions: SWCD supervisors voted on MASWCD Resolutions.

- e. 2013 MASWCD Convention, December 1-3, 2013:

There was a motion by Robert Albrecht, Seconded by Leonard Koering, to approve SWCD Board and Staff to attend the 2013 MASWCD Convention on December 1-3, 2013, including Tuesday luncheon cost for award receipting to attend the Luncheon.

Affirmative: RB, LK, DJ, RA **Opposed:** None **Motion Carried.**

VI. District Bills

There was a motion by Robert Albrecht Seconded by Leonard Koering, to pay the district bills.

Affirmative: RB, LK, DJ, RA **Opposed:** None **Motion Carried.**

VII. Correspondence:

VIII. Calendar

October 17, 2013	Lake Friendly Award Ceremony	3:00 pm CWC Land Services
October 28-30, 2013	BWSR Academy	Cragun's Resort
November 20, 2013	Regular Board Meeting	9:00 am

IX. Adjournment

The meeting was adjourned by Bob Becker at 11:11 am.

Diane Jacobson, Secretary