



**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD),
Land Services Building, Brainerd, MN 56401, for November 20, 2013.**

I. Meeting called to Order by Chairman Robert Becker at 9:00 a.m.

Members Present: Robert Becker-Board Chair
Robert Albrecht-Vice chair
Diane Jacobson-Secretary
Leonard Koering-Treasurer
Roger Waytashek-Reporter

Others present: Melissa Barrick-District Manager
Beth Hippert-District Technician
Darren Mayers-District Technician
Tasha Lauer – District Coordinator
Lee Uglem-Serpent Lake Association President
Jessica Weiss-NRCS Board Conservationist
Mike Rokus-NRCS Soil Scientist

II. Consent Agenda

a. Secretary’s Report 10.16.2013

There was a motion by Robert Albrecht seconded by Roger Waytashek, to approve the October 16, 2013 Secretary’s Report.

Affirmative: RB, LK, DJ, RA, RW Opposed: None Motion Carried.

b. Treasurer’s Report

There was a motion by Diane Jacobson seconded by Leonard Koering, to approve the October 2013 Treasurer’s Report.

Affirmative: RB, LK, DJ, RA, RW Opposed: None Motion Carried.

c. Approval of Agenda.

There was a motion by Roger Waytashek seconded by Leonard Koering, to approve the agenda.

Affirmative: RB, LK, DJ, RA, RW Opposed: None Motion Carried.

III. Reports

a. Work Reports: SWCD Staff and NRCS read work reports.

There was a motion by Robert Albrecht Seconded by Leonard Koering, to approve and review USDA Civil Rights Compliance in Program Deliver and hang up the “ JUSTICE FOR ALL” USDA poster in the SWCD office.

Affirmative: RB, LK, DJ, RA, RW Opposed: None Motion Carried.

b. WCA: Beth provided an update.

c. Soil Survey Update: Mike Rokus: 9:15 a.m.

d. Region 5: Diane provided an update.

e. Easement Program: Melissa provided an update.

f. Tulibee Forestry: Darren provided an update.

g. Crow Wing Forage Basin Council: Leonard, Melissa, and Darren provided an update.

There was a motion by Robert Albrecht Seconded by Roger Waytashek, to approve Crow Wing River Basin Forage Council Sponsorship for February 11, 2014 Winter Meeting at the Gold Level (\$100.00)

Affirmative: RB, LK, DJ, RA, RW Opposed: None Motion Carried.

h. Thirty Lakes Watershed District: Bob Albrecht provided an update.

i. North Central MN TSA: Bob Albrecht provided an update.

j. Elected Officials Report: Diane provided a report.

IV. Old Business:

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- a. Grants Update: Melissa provided an update of grants.
- b. Cost-Share: Buckthorn Contracts and Luke Magness

There was a motion by Robert Albrecht Seconded by Diane Jacobson, to approve FY13 BWSR State Cost-Share Tulibee reimbursement for Luke Magness in the amount of \$3,500.00 and authorize Board Chair, Robert Becker to sign the voucher form.

Affirmative: LK, DJ, RB, RA, RW Opposed: None Motion Carried.

- c. SWCD Car Options: Melissa provided an update.
- d. BAELN Lake Friendly Award Ceremony: Melissa provided an update.
- e. 2013 MASWCD Convention December 1-3, 2013; Lee Uglem.
- f. BWSR Academy: Melissa provided an update.

New Business:

- a. Office Lease and Space: Melissa provide an update.
- b. 2014 Draft Budget: Melissa provided 2014 Crow Wing SWCD Draft Budget.
- c. Personnel Committee Meeting:

There was a motion by Diane Jacobson Seconded by Roger Waytashek, to approve personnel committee meeting on December 17, 2013 and authorize per diems to personnel committee members.

Affirmative: RB, LK, DJ, RA, RW Opposed: None Motion Carried.

- d. 2013 MASWCD Area VIII Dues:

There was a motion by Robert Albrecht, Seconded by Leonard Koering, to authorize and pay 2014 MASWCD Area VIII Dues in the amount of \$ 225.00.

Affirmative: RB, LK, DJ, RA, RW Opposed: None Motion Carried.

- e. MECA Small Site Seminar:

There was a motion by Robert Albrecht, Seconded by Roger Waytashek, to approve Beth Hippert to attend the MECA small site seminar and pay registration fee.

Affirmative: RB, LK, DJ, RA, RW Opposed: None Motion Carried.

- f. Purchasing 2014Supplies:

There was a motion by Robert Albrecht, Seconded by Leonard Koering, to approve purchasing some 2014 office supplies at a lower cost on cyber Monday, if possible.

Affirmative: RB, LK, DJ, RA, RW Opposed: None Motion Carried.

- g. Christmas Eve:

There was a motion by Robert Albrecht, Seconded by Leonard Koering, to close the SWCD office on December 24, 2013 for Christmas Eve Holiday.

Affirmative: RB, LK, DJ, RA, RW Opposed: None Motion Carried.

VI. District Bills

There was a motion by Robert Albrecht Seconded by Roger Waytashek, to pay the district bills.

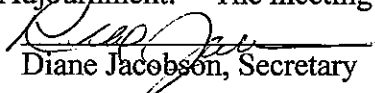
Affirmative: RB, LK, DJ, RA, RW Opposed: None Motion Carried.

VII. Correspondence:

VIII. Calendar

December 1-3, 2013	MASWCD Convention	Minneapolis, MN
December 17, 2013	Personnel Committee Meeting	9:00 a.m., CWC
December 18, 2013	Regular Board Meeting	9:00 a.m.
December 19, 2013	BAELN Whiskey Creek Presentation	3:00 p.m., CWC

IX. Adjournment: The meeting was adjourned by Bob Becker at 11:16 a.m.


Diane Jacobson, Secretary