

NORTH CENTRAL MINNESOTA JOINT POWERS BOARD

SWCD TECHNICAL SERVICES AREA 8

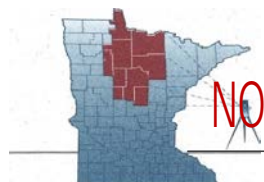
322 Laurel St / SUITE 22 • Brainerd, MN 56401

OFFICE: (218) 755-1942 or (218) 828-6197

Regular Minutes of the North Central Joint Powers Board (NCJPB) Beltrami County Admin Building, Bemidji, MN for June 29, 2016.

1. Meeting Called to Order 9:45 a.m. Welcome and Introductions
Members Present: Tom Schulz, Don Rettinger, Al Linder, Jane Ekholm, Ruth Trask, Ted Lovdahl
Others Present: Bill Westerberg, Julie Kingsley, Josh Stromlund, Darren Newville, Kelly Condiff, Dylan Nistler, Brad Kennedy, Nathan Nordlund, Brent Rud
2. Secretary's Report 03-04-2016, Executive Committee 03-25-2016, and Agenda Approval 06-29-2016
There was a motion by Tom Schulz seconded by Ruth Trask, to approve the March 4, 2016 and March 25, 2016 Executive Committee Secretary's Reports
Opposed: None Motion Carried.

There was a motion by Ted Lovdahl seconded by Tom Schulz, to approve the June 29, 2016 Agenda.
Opposed: None Motion Carried.
3. Budget vs Actual Report
There was a motion by Tom Schulz seconded by Ruth Trask, to accept this report. The Crow Wing SWCD will provide Treasure's report and account reports for all meetings into the future.
Opposed: None Motion Carried.
4. Work Reports: Bill Westerberg introduced Dylan Nistler the new technician. Discussed workloads and brief overview of projects working on.
5. Personnel
 - a. Personnel Committee:
There was a motion by Tom Schulz seconded by Ruth Trask, to appoint Jane Ekholm and Bob Albrecht to a personnel committee to review and formulate personnel policy and review perform performance reviews of JPB staff.
Opposed: None Motion Carried.
 - b. Contract Cost of Living Increases: Discussion
There was a motion by Tom Schultz seconded by Ted Lovdahl to approve:
 - **Cost of Living wage increase to Brad Kenndy¢ .51 per hour and Dylan Nistler ¢ .43 starting July 1, 2016**
 - **Bill Westerberg Cost of Living Increase and back pay from July 01, 2015 once Unit 212 MGEC Engineers contract is completed (August 2016).**



NORTH CENTRAL MINNESOTA JOINT POWERS BOARD

SWCD TECHNICAL SERVICES AREA 8

322 Laurel St / SUITE 22 • Brainerd, MN 56401

OFFICE: (218) 755-1942 or (218) 828-6197

- **Personnel Committee to review and make recommendations on Step Increases for all JPB employees to the full JPB Board**

Opposed: Jane Ekholm

Motion Carried.

6. JPB Fee Rates: Discussed draft fee schedule. Updated Fee Schedule will provide to SWCDs to discuss at meetings prior to the next meeting.

There was a motion by Don Rettinger seconded by Tom Schulz ,to table fee schedule until the next meeting.

Opposed:

Motion Carried.

7. NRCS Co-Location Network Issues: Discussed options for JPB office space and network.

8. Grants and Match

- a. GIS Grant

- i. MOU with Area I

There was a motion by Jane Ekholm seconded by Tom Schulz, to amend the MOU to have the Crow Wing SWCD/Area VIII JPB administer the BWSR Clean Water Grant.

Opposed: None

Motion Carried.

- ii. Match: Reviewed required matches for the GIS Grants

- b. Enhanced Shared Services: Reviewed funds spent for the BWSR Grants

9. 2016-17 Budget: Discussed having some meetings to discuss the 2017 Funds.

- a. Training

- b. Contract for Services

10. Next Meeting: Wednesday, September 28, 2016 10:00 a.m. Beltrami County Admin Building, Bemidji

Meeting adjourned at 12:10 p.m.