



**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD),
Land Services Building, Brainerd, MN 56401, for April 18, 2018.**

I. Meeting called to Order by Board Chair Diane Jacobson at 9:00 a.m.

Members Present:

Diane Jacobson-Board Chair
Roger Wayteshek-Vice Chair
JoAnn Weaver-Secretary
Leonard Koering-Treasurer
Jim Chamberlin-Reporter

Others present:

Melissa Barrick-District Manager
Tasha Lauer-District Coordinator
Beth Hippert-District Technician
Sheila Boldt-Conservation Outreach
Clayton Lenk-District Tech/Forester
Scott Kittleson-NRCS
Chris Pence-BWSR
Dan Steward-BWSR
Darren Mayers-BWSR

II. Consent Agenda

a. Secretary's Report 03-21-2018

There was a motion by Roger Waytashek seconded by Leonard Koering, to approve the March 18, 2018 Regular Meeting Minutes.

Affirmative: DJ, LK, JW, RW, JC

Opposed: None

Motion Carried.

b. Treasurer's Report

There was a motion by Jim Chamberlin seconded by Leonard Koering, to approve March 2018 Treasurer's Report as presented.

Affirmative: DJ, LK, JW, RW

Opposed: None

Motion Carried.

c. Approval of Agenda.

There was a motion by Leonard Koering seconded by JoAnn Weaver, to approve the April 18, 2018 Agenda as presented.

Affirmative: DJ, LK, JW, RW

Opposed: None

Motion Carried.

d. NRCS Work report

III. Old Business:

a. Grants Updates:

- i. Cost Share Policy-Discussion and updates by Chris Pence-BWSR.
- ii. Biennial Budget Request-submitted to BWSR
- iii. Pine Lake Dam Project Update: update by Beth Hippert the bids were received.
- iv. **There was a motion by Leonard Koering seconded by JoAnn Weaver, to accept the low bid submitted by Landwehr Construction, Inc contingent on receiving funding to complete Phase II of the Pine River Fish Passage Project on or before June 1, 2018. The low bid was \$1,155.656.86.**
Affirmative: DJ, LK, JW, RW **Opposed: None** **Motion Carried**
- v. Community Partner Grantees. (Decision)
Crow Wing County Fair Grounds \$15,000



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Clearwater Lake Association \$20,000

There was a motion by JoAnn Weaver Seconded by Jim Chamberlin., to approve

Crow Wing County Fair Grounds	Stormwater runoff collection	Brainerd, MN	\$15,000
Clearwater Lake Association	Shoreline Restoration and buffers		\$20,000

Affirmative: DJ, LK, JW, JC Opposed: None Motion Carried.

vi. LCCMR Forest-Kramer Amendment (Decision) Cancelled.

vii. Local Capacity FY17 Financial Form

There was a motion by JoAnn Weaver Seconded by Leonard Koering, to approve the board chair to sign Local Capacity FY17 Financial Form.

Affirmative: DJ, LK, JW, JC Opposed: None Motion Carried.

b. Tree Sale: May 11-12th

c. Envirothon, bus mileage, May 3rd

There was a motion by JoAnn Weaver Seconded by Leonard Koering, to approve \$200 for shared bus costs or \$100 per school for bus costs.

Affirmative: DJ, LK, JW, JC Opposed: None Motion Carried.

d. BWSR Year End Reporting (Discussion)

IV. New Business:

a. County Fair Building Relocation

There was a motion by JoAnn Weaver Seconded by Leonard Koering, to approve meeting with County Fair Board

Affirmative: DJ, LK, JW, JC Opposed: None Motion Carried.

b. Resolutions for BWSR Forester Position: discussion

c. Brochures-Forestry and SWCD

There was a motion by JoAnn Weaver Seconded by Roger Waytashek, to approve to print SWCD and forestry brochures, up to \$750.00

Affirmative: DJ, LK, JW, JC Opposed: None Motion Carried

d. National Loon Center LCCMR and Great River Greeting Grant Partner Request. (Discussion)

VI. Reports

a. Work Reports: SWCD Staff, WCA, BWSR.

b. Forestry: Woodland Master Series, update by Melissa.

c. Region 5: Diane provided an update.

d. 1W1P- Pine River: Chris provided an update.

e. Elected Officials: No update, Discussion by Diane.

f. Mille Lacs Lake Watershed Management Group. Diane provided an update.

g. Crow Wing Basin Forage Council: Leonard provided an update.

h. North Central MN TSA/JPB: Melissa provided an update.

VII. District Bills

There was a motion by Leonard Koering Seconded by Roger Waytashek to pay the monthly bills in the amount of \$34,749.83.

Affirmative: BA, LK, JW, JC Opposed: None Motion Carried.

VIII. Calendar

Date	Meeting	Place
5/3/18	Envirothon	Bemidji



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5/11/18	Tree Sale Pick up	Northland Arboretum
5/7/18	1W1P	Ideal Township
5/16/18	SWCD Board Meeting	CWC Land Services


IX. Adjournment:

There was a motion by JoAnn Weaver Seconded by Roger Waytashek to adjourn the meeting at 11:08am.

Affirmative: BA, LK, JW, JC

Opposed: None

Motion Carried.



JoAnn Weaver, Secretary