



Crow Wing Soil and Water Conservation District

322 Laurel St. Suite 22 • Brainerd, MN 56401

218-828-6197

**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD),
Land Services Building, Brainerd, MN 56401, for July 18, 2018.**

1. Meeting called to Order by Board Chair Diane Jacobson at 9:05 a.m.

Members Present: Diane Jacobson-Board Chair
Roger Wayteshek-Vice Chair
JoAnn Weaver-Secretary
Leonard Koering-Treasurer
Jim Chamberlin-Reporter

Others present: Melissa Barrick-District Manager
Beth Hippert-District Technician
Rosemary Franzen-CWC Commissioner

2. Approval

a. Agenda Approval

There was a motion by Leonard Koering seconded by JoAnn Weaver, to approve the July 18, 2018 Agenda as presented.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.

b. Secretary's Report 06.20.18 (Decision)

There was a motion by Leonard Koering seconded by JoAnn Weaver, to approve June 20, 2018 Secretary's Report as presented.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.

c. June 2018 Treasurer's Report.

There was a motion by Jim Chamberlin seconded by Leonard Koering, to approve the July 2018 Treasurer's report.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.

3. Old Business:

- a. NRCS Work Report: No Report.
- b. CWC Fair Schedule: Board agreed to attend the county fair.
- c. County Allocation Request: Letter will be sent soon.
- d. Grants:

i. Big Trout CR 66 final payment

GRANTEE	GRANT #	GRANT TYPE	GRANT AMOUNT	APPROVED / DENIED
Big Trout CR 66-Final payment	N/A	Stormwater	\$12,312.94	Approved

There was a motion by Leonard Koering seconded by Roger Waytashek, to approve final payment of Big Trout County Road 66 Project in the amount of \$12,312.94.



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ii.

GRANTEE	GRANT #	Practice(s)	GRANT AMOUNT	APPROVED / DENIED
Camp Arrowhead	Community Partners FY15	580	\$20,000	Approved

There was a motion by JoAnn Weaver seconded by Roger Waytashek, to approve the Camp Arrowhead Final payout with Community Partner FY15 funding, in the amount of \$20,000.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried

iii. Jean Bartlett Project Approval

GRANTEE	GRANT #	Practice(s)	GRANT AMOUNT	APPROVED / DENIED
Jean Bartlett	Local Capacity FY18-03	580	50%, Up to \$3,030	Approved

There was a motion by Jim Chamberlin seconded by JoAnn Weaver, to approve the Jean Bartlett Project with Local Capacity FY18 funding, in the amount of \$3,030, or 50% of project costs, whichever is less.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried

iv. Crosby Cost Share Contract: Project was completed prior to 4th of July. Working on finalizing final payment.

v. 2015 Tullibee cost Share Final Financial form-closeout

There was a motion by Leonard Koering seconded by Roger Waytashek, to approve 2015 Tullibee Cost Share Final Financial Form and to have SWCD Board Chair to sign.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.

4. New Business:

a. Harvest Dinner

There was a motion by Leonard Koering seconded by Jim Chamberlin, to purchase of Harvest Dinner Tickets for Board and Staff.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried

b. Personnel Policy Update

There was a motion by JoAnn Weaver seconded by Roger Waytashek, to approve Meal and travel reimbursement as presented to be added to the Crow Wing SWCD Personnel Policy.

Affirmative: LK, JW, JC, RW Abstain: DJ Opposed: None Motion Carried

c. JAA Clayton Lenk and 90 Day Probation Period

There was a motion by Jim Chamberlin seconded by Roger Waytashek, to remove Clayton Lenk off 90 day probation and back pay for fringe benefit to July 2, 2018.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried

There was a motion by Leonard Koering seconded by JoAnn Weaver, to have Clayton Lenk complete Job Approval Authority for eligible practices and pursue with NRCS.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried

d. SWCD Video MASWCD: MASWCD is working with us to create video on shoreline restoration project. We are working with Agate Lake Association to complete the video.



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e. WCA; Jacobson Replacement Plan Application

There was a motion by JoAnn Weaver seconded by Leonard Koering, to approve Jacobson Replacement Plan as presented

Affirmative: LK, JW, RW Abstain:DJ,JC Opposed: None Motion Carried

5. Reports

- a. Work Reports: SWCD Staff, WCA.
- b. Subcommittee Future Planning:
- c. Forestry: Woodland Master Series: Clayton
- d. Elected Officials: JoAnn
- e. 1W1P-Pine River: JoAnn
- f. Region Five: Diane
- g. Mille Lacs Lake Watershed Management Group. Diane.
- h. Crow Wing Basin Forage Council: Leonard/Jim.
- i. North Central MN TSA 8 / JPB: Melissa.

7. District Bills

There was a motion by JoAnn Weaver Seconded by Roger Waytashek to pay the monthly bills in the amount of \$ 48,103.90 and pay 1W1P Bills for Cass County and RMB Labs contingent on the 1W1P approval.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.


8. Calendar

Date	Meeting	Place
July 25, 2018	1W1P Advisory Committee Meeting	Ideal Township Hall
July 31-Aug 3, 2018	County Fair	County Fair
August 15, 2018	Regular Board Meeting	CWC Land Services

9. Adjournment:

There was a motion by Leonard Koering Seconded by JoAnn Weaver to adjourn the meeting at 10:55 am.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.



JoAnn Weaver, Secretary