



Crow Wing Soil and Water Conservation District

322 Laurel St. Suite 22 • Brainerd, MN 56401

218-828-6197

**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD),
Land Services Building, Brainerd, MN 56401, for August 15, 2018.**

1. Meeting called to Order by Board Chair Diane Jacobson at 9:00 a.m.

Members Present: Diane Jacobson-Board Chair
 Roger Wayteshek-Vice Chair
 JoAnn Weaver-Secretary
 Leonard Koering-Treasurer
 Jim Chamberlin-Reporter

Others present: Melissa Barrick-District Manager
 Beth Hippert-District Technician
 Tasha Lauer-District Coordinator
 Sheila Boldt-Conservation Outreach
 Clayton Lenk-District Tech/Forester
 Chris Pence-BWSR
 Barb Zeroth-NRCS

2. Approval

a. Agenda Approval

There was a motion by JoAnn Weaver seconded by Leonard Koering, to approve the August 15, 2018 Agenda as presented.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.

b. Secretary's Report 06.20.18 (Decision)

There was a motion by Leonard Koering seconded by Roger Waytashek, to approve July 18, 2018 Secretary's Report as presented.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.

c. June 2018 Treasurer's Report.

There was a motion by Jim Chamberlin seconded by Roger Waytashek, to approve the July 2018 Treasurer's report.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.

3. Old Business:

- a. NRCS Work Report: Barb provided an update.
- b. County Allocation Request: Melissa provided an update.
- c. Grants:

i. Mississippi Shores Local Cap FY18 final payment

GRANTEE	GRANT #	GRANT TYPE	GRANT AMOUNT	APPROVED / DENIED
Mississippi Shores Association payment	LC FY18-01	Practice 561	\$1,500	Approved



There was a motion by Leonard Koering seconded by Roger Waytashek, to approve final payment of Mississippi Shores Association Project in the amount of \$1,500.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried

ii. Richard & Julie Pierce

GRANTEE	GRANT #	Practice(s)	GRANT AMOUNT	APPROVED / DENIED
Richard & July Pierce	LC FY18-02	580	\$1,300	Approved

There was a motion by Leonard Koering seconded by JoAnn Weaver, to approve the Pierce's Final payout with Local Capacity FY18 funding, in the amount of \$1,300.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried

iii. Pelican Lake Association

There was a motion by Jim Chamberlin seconded by Roger Waytashek, to approve \$1000 for Tree Distribution.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried

iv. FY2018 Cost Share Funds Final Financial Report

There was a motion by Leonard Koering seconded by JoAnn Weaver, to approve \$1000 for Tree Distribution.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried

v. Crosby Cost Share Contract Pay-app Change order.

Contractor	Change Order	Practice(s)	Contract AMOUNT	APPROVED / DENIED
Pratt's Affordable Excavating	02	City Hall Stormwater	\$248,916.00	Approved

There was a motion by Leonard Koering seconded by Jim Chamberlin, to approve the Crosby Cost Share Contract Pay-app Change order #02 with Pratt's Affordable Excavating in the amount of 248,916.00.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried

vi. Extension of grant requested.

There was a motion by Roger Waytashek seconded by Jim Chamberlin, to approve the Extension Grant deadline of the 2014 Targeted Watershed to June 30, 2019..

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried

vii. 2018 CWF Grant Application for Loon Lake

There was a motion by Jim Chamberlin seconded by Leonard Koering, to approve the 2018 CWF Grant Application for Loon Lake.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried

viii. Pine River One Watershed One Plan, Buffer Law-Chris Pence provided an update.

4. New Business:

a. DNR GIS Contract with Brinks Wetland Services

There was a motion by JoAnn Weaver seconded by Roger Waytashek, to approve DNR/GIS Contract with Brinks Wetland Services for \$65,000.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried

b. DNR LCCMR Easement/Forest Contract



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There was a motion by JoAnn Weaver seconded by Leonard Koering, to table until September 2018 Board Meeting.

Affirmative: LK, JW, JC, RW, DJ Opposed: None Motion Carried

c. Area VIII Tour

There was a motion by Jim Chamberlin seconded by Leonard Koering, to approve board and staff attendance to the Area VIII Tour in Wadena, September 27-28, 2018.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried

d. Beth's Vacation: August 20-29, 2018

There was a motion by Leonard Koering seconded by JoAnn Weaver, to approve board and staff attendance to the Area VIII Tour.

Affirmative: LK, JW, RW, JC, DJ Opposed: None Motion Carried

5. Reports

- a. Work Reports: SWCD Staff, WCA.
- b. CWC Fair
- c. SWCD Video for MASWCD
- d. Subcommittee For Future Planning: planned for October 2018
- e. Forestry: Woodland Master Series: Clayton
- f. Elected Officials: JoAnn
- g. 1W1P-Pine River: JoAnn
- h. Region Five: Diane
- i. Mille Lacs Lake Watershed Management Group. Diane.
- j. Crow Wing Basin Forage Council: Leonard/Jim.
- k. North Central MN TSA 8 / JPB: Melissa.

7. District Bills

There was a motion by JoAnn Weaver Seconded by Roger Waytashek to pay the monthly bills in the amount of \$171,190.51.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.

8. Calendar

Date	Meeting	Place
August 22, 2018	1W1P Advisory Committee Meeting	Cass County Land Dept
August 25, 2018	Harvest Dinner	Sunup Ranch, Pillager
September 12, 2018	Regular Board Meeting	CWC Land Services
September 27-28, 2018	Area VIII Tour and Meeting	Wadena County

9. Adjournment:


There was a motion by Roger Waytashek Seconded by Jim Chamberlin to adjourn the meeting at 11:10 am.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.



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JoAnn Weaver, Secretary

August 15, 2018