



Crow Wing Soil and Water Conservation District

322 Laurel St. Suite 22 • Brainerd, MN 56401

218-828-6197

**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD),
Land Services Building, Brainerd, MN 56401, for October 17, 2018.**

- 1. Meeting called to Order by Board Chair Diane Jacobson at 9:00 a.m.

Members Present: Diane Jacobson-Board Chair
Roger Waytashek-Vice Chair
JoAnn Weaver-Secretary
Leonard Koering-Treasurer
Jim Chamberlin-Reporter

Others present: Melissa Barrick-District Manager
Tasha Lauer-District Coordinator
Beth Hippert-District Technician
Clayton Lenk-District Tech/Forester
Sheila Boldt-Conservation Outreach
Barb Zeroth-NRCS
John Forrest-Rotary Park
Carol Johnson-Rotary Park
Pete Nelson-Rotary Park
Carrie Ruud-Representative
Chris Pence-BWSR

- 2. Approval

- a. Agenda Approval

There was a motion by Jim Chamberlin seconded by Roger Waytashek, to approve the September 19, 2018 Agenda as presented.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.

- b. Secretary’s Report 08.15.18 (Decision)

There was a motion by JoAnn Weaver seconded by Leonard Koering, to approve August 15, 2018 Secretary’s Report as presented.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.

- c. June 2018 Treasurer’s Report.

There was a motion by JoAnn Weaver seconded by Roger Waytashek, to approve the August 2018 Treasurer’s report.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.

- 3. Old Business:

- a. NRCS Work Report: Barb provided an update.

- b. Grants:

- i.

GRANTEE	GRANT #	Practice	GRANT AMOUNT	APPROVED / DENIED
Jack Pine Brewery	CS FY17-01	327	\$5000	Approved



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Clearwater Lake Association	CP FY17	580, 638	\$2000	Approved
Dick Gunderson	Targeted Serpent Lake	580	\$1227.10	Approved
Rotary Park	LC17-8	314	\$500	Approved
2017 State Cost Share	Close out	Chair Signature	All funds spent	Approved

There was a motion by Leonard Koering seconded by Roger Waytashek, to approve Grant Contracts as listed above.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried

ii. Digital/Electronic Signature Policy

There was a motion by Jim Chamberlin seconded by Roger Waytashek, to approve the Digital/Electronic Signature Policy.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried

4. New Business:

- a. John Forrest-Rotary Club
- b. Wetland Conservation Act
- c. Reassignment-Beth Hippert
- d. Guiding Principles and MASWCD Video
- e. MASWCD Convention

There was a motion by Jim Chamberlin seconded by Roger Waytashek, to approve board and staff to attend the MASWCD Convention expenses.

Affirmative: LK, JW, RW, JC, DJ Opposed: None Motion Carried

f. MASWCD Resolutions

There was a motion by Leonard Koering seconded by Roger Waytashek, to approve MASWCD Resolutions.

Affirmative: LK, JW, RW, JC, DJ Opposed: None Motion Carried

g. Staff Retreat

There was a motion by Roger Waytashek seconded by JoAnn Weaver, to approve closing the office on date TBD.

Affirmative: LK, JW, RW, JC, DJ Opposed: None Motion Carried

5. Reports

- a. Work Reports: SWCD Staff, WCA
- b. Area VIII Meeting and Tour: Leonard and Diane
- c. Annual Plan and Budget Preliminary Meeting: Diane and Melissa
- d. Forestry: Woodland Master Series: None
- e. Elected Officials: JoAnn
- f. 1W1P-Pine River: JoAnn
- g. Region Five: Diane
- h. Mille Lacs Lake Watershed Management Group: Diane
- i. Crow Wing Basin Forage Council: Leonard/Jim

There was a motion by Leonard Koering seconded by Roger Waytashek, to approve \$300 for the Crow Wing Basin Forage Council

Affirmative: LK, JW, RW, JC, DJ Opposed: None Motion Carried



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j. North Central MN TSA 8: Melissa

7. District Bills

There was a motion by JoAnn Weaver Seconded by Leonard Koering to pay the monthly bills in the amount of \$41,358.31, including One Watershed One Plan bills.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.

8. Calendar

Date	Meeting	Place
October 29-31, 2018	BWSR Academy	Breezy Point Resort
November 21, 2018	SWCD Board Meeting	CWC Land Services

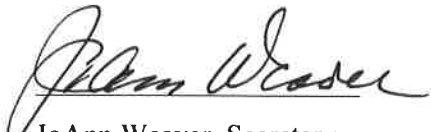
There was a motion by Roger Waytashek Seconded by JoAnn Weaver to approve the November Board Meeting to November 14, 2018.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.

9. Adjournment:

There was a motion by Diane Jacobson Seconded by Leonard Koering to adjourn the meeting at 11:02 am.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.



JoAnn Weaver, Secretary

